

EXPECTATIONS OF COLLEGE-LEVEL WORK

In college-level courses, all students are required to perform at the college level. On the first day of class, instructors provide a class syllabus with information on requirements and due dates. You will need to purchase required textbooks and required course materials; these are identified on the online schedule with a book icon.

You will find there are many significant differences between high school and college. In order to boost your likelihood of success in college-level courses, it is crucial that you understand these differences and develop strategies to address them.

Top 10 Tips for High School Students

1. Read, understand, and follow your syllabus. Purchase required textbooks and course materials.
2. Attend ALL class sessions and, in between, utilize Blackboard, the online course management system used by your instructor.
3. Know what is scheduled to be discussed in your next class and prepare in advance by completing all assigned reading and coursework.
4. Take detailed notes.
5. Stay organized with "to do" lists and record important due dates on your calendar.
6. Prioritize your assignments and break large assignments into smaller tasks that will get you to the outcome ahead of your due date. Avoid procrastination.
7. Identify one or more classmates you feel comfortable with as a study partner; share notes if one of you must miss a class meeting.
8. Plan your daily, weekly, and semester study schedule and set specific goals for success.
9. Find a place to study that allows you to focus on your work.
10. If you find your class to be especially challenging, ask for help. Reach out to your professor. Visit free Tutoring Services in Room 212 of the Learning Resource Center (LRC).

www.saddleback.edu/tutoring
sctutoring@saddleback.edu

WHAT IS CONCURRENT ENROLLMENT

Concurrent Enrollment is when you take college courses while you are still in high school and receive college credit for successfully completed work. Credits are recorded on your permanent college transcript. You can also check with your high school counselor to see if the units will be counted toward your high school graduation requirements.

TOP REASONS TO CONSIDER CONCURRENT ENROLLMENT!

- Explore your interests before committing to a major.
- Experience college life.
- Earn college credit before you graduate from high school.

www.saddleback.edu/admissions

IMPORTANT INFORMATION FOR PARENTS ABOUT STUDENT PRIVACY RIGHTS

Saddleback College faculty and staff comply with provisions of FERPA, the Family Education Rights and Protection Act.

For more information, visit:

www2.ed.gov/policy/gen/guid/fpco/ferpa/index.html

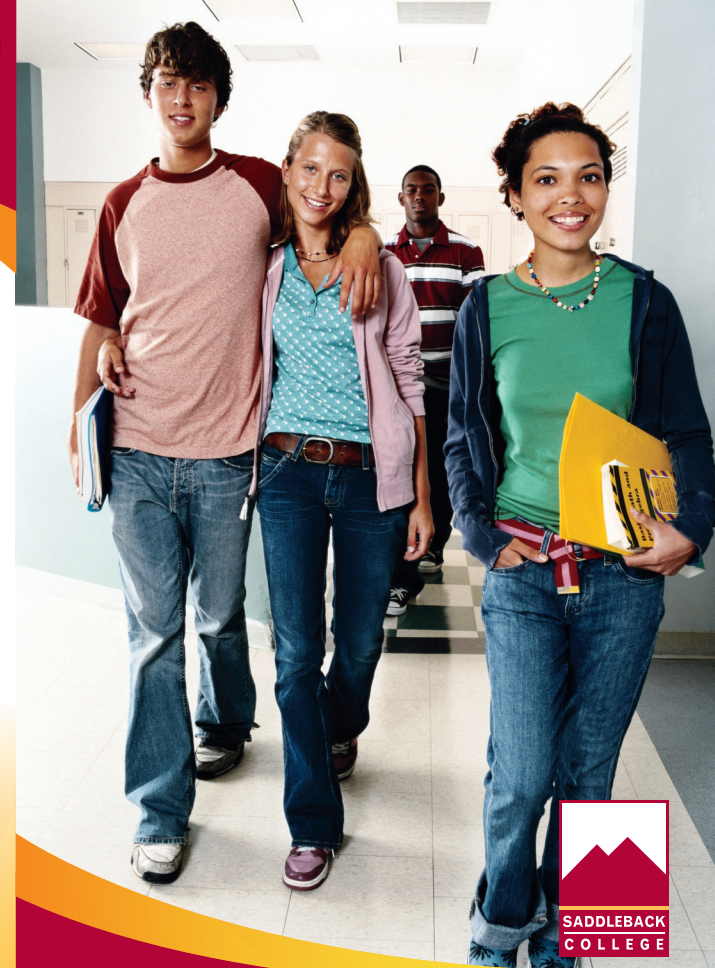


SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

Dr. William O. Jay, Timothy Jemal, David B. Lang,
Marcia Milchiker, Nancy M. Padberg, T.J. Prendergast III,
Dr. James R. Wright • Gary L. Poertner, Chancellor

SADDLEBACK COLLEGE: Dr. Tod A. Burnett, President

AN EQUAL OPPORTUNITY EMPLOYER



CONCURRENT ENROLLMENT

9-12

Information for students
and their parents about taking college
courses while still in high school.

Welcome to Saddleback College!

We have designed our schedule to include a number of classes that can be taken by high school students and recent high school graduates. We also offer college preparatory courses in math, English, and ESL.

The Saddleback College Catalog, available at www.saddleback.edu/cc provides information about the transferability of these courses to California State University and University of California systems. For information about transferring to a private or out-of-state university, talk with your Saddleback counselor.

This brochure provides information that will help students make wise choices as they pursue their college education. It also includes information for both students and parents about registration at Saddleback College and the forms required for enrollment.

It is important that you complete the required steps early so you are eligible to enroll while classes are still open.

**Taking college courses while
you are still in high school
can be a challenging endeavor.
We are here to help you be successful.**



How Do Saddleback College Courses Differ From High School Courses

- College courses are faster-paced and more intensive. College professors expect their students to study independently and exercise critical thinking.
- For every hour you spend in your college classroom, you should expect an additional 2 to 3 hours of study time outside of class. Those in-class and out-of-class hours are increased if you are taking a course in a shortened (summer, late-start, or 8-week) time frame.
- If you need help, you must talk to your professor. Tutoring is also available in Saddleback's Learning Resource Center (www.saddleback.edu/tutoring).
- All required course materials, coursework, projects, and tests are listed in the course syllabus you receive on the first day of class. Be sure to keep track of due dates and exam dates on your personal calendar.
- Your final grade is usually based on a few large project assignments and tests, not everyday homework, so it is important to do well. One low grade can seriously affect your final grade.
- Only whole grades are awarded at Saddleback College. This means no A-, no B+, etc.
- In college, you will take responsibility for your own learning. This means reviewing course materials outside of class time, and often completing a research paper.

STUDENT SUCCESS

If you are having difficulty with the course material, you are encouraged to talk to your instructor as soon as possible. Parents are not allowed to receive any information from faculty about students, regardless of their age, once they enroll in a college course, so students must assume responsibility for their own success. You are always encouraged to take the guidance your high school offers.

**Even though you are in high school,
your final grade for your college-level
course is permanently recorded on
your college transcript and will
impact your overall college GPA and
ability to enroll in a four-year college.**

Why Enroll in Saddleback College?

In addition to college credit, and at the discretion of your high school, students may earn high school credit for courses taken at Saddleback College. Check with your high school counselor before enrolling to see if the units will be counted toward your high school graduation requirements. High School students must obtain signed permission from their high school principal to enroll using the **K-12 Special Admission Request Form**.

GREAT NEWS!

**Students in grades 9 – 12* do not pay
Saddleback College enrollment fees.***

Getting Started

STEP 1: APPLY FOR ADMISSION

Complete the admissions application to Saddleback College at www.saddleback.edu/admissions. Select "Apply Now" from the left-hand menu.

STEP 2: SUBMIT THE K-12 ADMISSIONS FORM

Go to saddleback.edu/admissions to download the K-12 Special Admission Request Form. Complete the form and obtain all required signatures. Submit the form to the Admissions Office at least **two weeks** prior to the start of the semester.

STEP 3: MATRICULATION

- Complete the 3-step matriculation process, if required. (All high school seniors must matriculate.)
- Orientation (online): access through the **MySite** link on the Saddleback College homepage.
- Assessment (in-person): www.saddleback.edu/assessment
- Advisement (online): www.saddleback.edu/advisement

STEP 4: REGISTER FOR CLASSES

Register for classes through **MySite**. For detailed information, go to: www.saddleback.edu/admissions and click on "How to Register."

* If you are a non-resident, please contact the admissions office for enrollment fee information.

* Enrollment fees are subject to change. Other fees, including books and materials, may apply.