

## **Other Leadership Training**

Evidence of leadership training provided to other clubs or to the general population of the student body

Our Inter-Club Council President, Kelly Kartchner, and Committee Trustee, Trishna Paul, hold meetings once a month for club presidents for leadership training. They teach them about meeting minutes, purchase orders, and how to run their website. Below are some agendas from past meetings. Also, on the ICC website they have a "Club Locker" that has many PDFs and documents to help clubs learn about leadership. The link: <https://dhhs.schoolloop.com/dhhsclubs>

# ICC Meeting Agenda, November 5th

## 1. Old Club Websites:

If you still have access to a club website from last year they will be deleted within the next 2 weeks. So if you have been updating it for this year said updates will be deleted even if you are a recurring club.

## 2. New Club Websites:

Due to the new update of school loop this year Mr. Nedler is unable to add students to be editors of the website. Therefore he will be needing your personal emails (i.e gmail, yahoo, etc.) in order to give you access. I will be needing those sent to me by Wednesday, November 7th. You can loopmail, or remind me. Expect websites to be up within the next 2 weeks. Your website once it is up will consist solely of your club name and the required disclaimers from the district; you will be needing to input everything else yourselves, see list below. Expect a deadline sent to you through the remind app once they are all up. Failure to complete websites on time will result in a strike.

## 3. Website Requirements:

Websites must include: President(s) contact information, a list of club officers, your club constitution, who your advisor is, what room you meet in, your advisors extension, a club description, and a description of what your service project is going to be.

## 4. Meeting Minutes:

Meeting minutes must be submitted to the ICC box on Mr. Nedler's door by the first of the next month (ex. November meeting minutes must be submitted by the first school day of December). They will be logged onto your websites once they are up and running. Failure to submit on time will result in a strike.

**Next Two ICC Meetings:** Monday December 3rd

Monday January 7th

**If you have any questions feel free to loopmail me, Kelly Kartchner, or Trishna Paul!**

**You may also submit questions to the ICC box, or to Remind.**

# ICC Meeting Agenda, December 3rd

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## 2. New Club Websites:

Due to the new update of school loop this year Mr. Nedler is unable to add students to be editors of the website. **Therefore he will be needing your personal emails (i.e gmail, yahoo, etc.) in order to give you access. If you have still yet to send them in you are going to be getting a strike, as well as those that sent them in past the due date.** Your website once it is up will consist solely of your club name and the required disclaimers from the district; you will be needing to input everything else yourselves, see list below. Expect a deadline sent to you through the remind app once they are all up. Failure to complete websites on time will result in a strike.

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**Next Two ICC Meetings:** Monday, January 7th

Monday, February 4th

**If you have any questions feel free to loopmail me, Kelly Kartchner, or Trishna Paul!**

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