



2023-24 PSAT Fee Reduction Eligibility Form

Eligibility Criteria

The following table lists annual family income, by family size, at 185% of the poverty level. If the student's family income does not exceed the amount listed in the relevant row and column, that student qualifies for an exam fee reduction.

Size of Family Unit	Annual Gross Family Income
1	\$ 26,973
2	\$ 36,482
3	\$ 45,991
4	\$ 55,500
5	\$ 65,009
6	\$ 74,518
7	\$ 84,027
8*	\$ 93,586

*For family units with more than eight members, add the following dollar amount for each additional family member: \$9,509

Student Name _____ Grade _____

Parent Signature _____

**Please submit a copy of ONE of the following documents along with this form to the Guidance Office.
DUE by August 30, 2023.**

1. Free/Reduced Lunch Eligibility Letter from Nutrition Services (see instructions below for obtaining this letter)

OR

2. Tax Return – Form 1040, refer to line 15.

Each state determines whether or not students qualifying for the College Board's fee reduction are eligible for additional fee reductions through federal and state grants.

****For additional fee reduction information, please see Ashley Ickes in the Guidance Office.****

Fee Reduction Instructions

1. Register for exams through Total Registration:
www.TotalRegistration.net/AP/050729
2. Choose either Free/Reduced lunch or Financial Assistance (using Tax Form) when registering. **Please don't choose both.**
3. Fill out Fee Reduction Form and turn into the Guidance Office or email to sjim@capousd.org with a copy of your Free/Reduced Eligibility Letter from the district or copy of most recent Tax Return Form 1040 by **August 30, 2023**.
(If you do not have a copy of your letter, please call the District Office Food & Nutrition Department for a copy @ (949) 234-9509. It can be emailed to you.)
4. Once the Guidance Office has approved your fee reduction, log back into Total Registration and pay balance due.
5. Balance needs to be paid by **September 1, 2023**. If payment is not made, then the test will be cancelled and student will need to re-register with a \$40 late fee **per exam** through the Guidance Office.